



WORKFORCE DEVELOPMENT BOARD, SDA-83, INC.

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WORKFORCE DEVELOPMENT BOARD SDA-83, INC.

JANUARY 23, 2024
6:00 P.M.

Courtyard Marriott
4915 Pecanland Mall Drive
Monroe, LA

The Workforce Development Board SDA-83, Inc., Meeting was called to order at 6:00 P.M., by Mr. Steve Henderson. Invocation was given by Mr. Jacques Lasseigne.

Members present: Mr. Steve Henderson, Chairperson, Mr. Dan Wallace, Ms. Brandy Willis, Ms. Lauren Rogers, Ms. Bethany Stanley, Mr. Joseph Bareswill, Mr. Fred Eubanks, Mr. Matt Green, Ms. Rosie Brown, Mr. Scott Cox, Mrs. Tana Trichel and Mr. Jacques Lasseigne. Absent: Mr. Ben Gallant, Ms. Amanda McManus, Ms. Kaila Boire, Mr. Tim Tettleton, Mr. Gerry Mims, Mr. Ken Green, Mr. Calvin Williams, Ms. Kelsey Vallee, Mr. Trevor Barber and Ms. Daphne Johnson.

Staff present: Mrs. Terri Mitchell, Mrs. Shae Cheatham, Mrs. Katie McCarty, Mrs. Mary Pat Polk, Ms. Judy Milton and Mr. Brian Kaufman.

Guests: Mrs. Alberta Green, One Stop Operator, Mr. and Mrs. Dennis Housley, Mr. Charles Braswell, Ms. Kaitlyn Ezell and Ms. Brooke Ezell.

Mr. Steve Henderson called on Mrs. Terri Mitchell for the Executive Director's Report.

Mrs. Mitchell reported on the following items:

1. Minutes – October 17, 2023 Workforce Development Board Meeting – A motion to approve the minutes of this meeting was made by Mrs. Tana Trichel and seconded by Mr. Scott Cox. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.
2. Minutes – October 17, 2023 Executive Committee/Strategic Planning Committee Meeting – A motion to approve the minutes of this meeting was made by Mrs. Tana Trichel and seconded by Mr. Scott Cox. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.
3. Success Stories – Mr. Dennis Housley spoke about how his HVAC training had allowed him to start a new career and start his own business. Mr. Charles Braswell spoke about his training in the auto body business and how it is preparing him for his career at Ezell's Body Shop. Both Mr. Housley and Mr. Braswell were very appreciate of the WIOA Program for helping them to achieve their career goals.
4. Reminder of Financial Disclosure – Mrs. Mitchell stated that the Financial Disclosure is due by May 15, 2024.

5. Audit for Period Ending June 30, 2023 – Mrs. Mitchell stated WDB-83 received an unmodified opinion and there were no findings in the audit for year ended June 30,2023 and recommended approval for the audit, the AUP Report and approval to sign the 990 Non-Profit Tax Return. A motion for approval was made by Mr. Jacques Lasseigne and seconded by Mr. Matt Green. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.
6. CNA Local Demand – Mrs. Mitchell stated that a request would be submitted to the LWC-MIS Department to continue to include CNA training as a locally determined demand occupation. After discussion, a motion to approve the request submission was made by Mr. Scott Cox and seconded by Ms. Brandy Willis. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.
7. Budget to Actual – Mrs. Mitchell discussed the Budget to Actual Report which includes the Budget, Actual Expenditures and Variance for the Admin Budget, Program Budget, NELA Hope, 318 Rise and NELA Earn and approval to make line item changes that are within budget. After discussion, a motion for approval was made by Mrs. Tana Trichel and seconded by Mr. Scott Cox. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.

Mr. Steve Henderson called on Mrs. Shae Cheatham for the Employer/Business Services Report.

Mrs. Cheatham gave an update on business services.

Mr. Steve Henderson called on Mrs. Alberta Green for the One Stop Operator Report.

Mrs. Alberta Green gave an update on One Stop Operator activities.

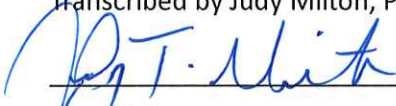
Mr. Steve Henderson called on Mrs. Katie McCarty for the WIOA Title I Services Update.

Mrs. Katie McCarty gave an update on the American Job Center activities.

Mr. Steve Henderson called for a motion to adjourn the meeting. A motion was made by Mr. Scott Cox and seconded by Mr. Jacques Lasseigne. Abstained: None, Opposed: None, All in Favor: All. MOTION PASSED.

The meeting adjourned at 7:10 P.M.

Transcribed by Judy Milton, Planning Assistant


Approved at April 16, 2024 Meeting


Steve Henderson, Chairperson, WDB-83